

Minutes for the Westside Duplicate Bridge Club

Executive Meeting, August 22, 2013

The meeting was held at St. George's Anglican Church Westbank. Present: Barbara Bowmar, Lynda Marshall, Murray Marchant, Nigel Arding, Verne Smythe, and Wendy Mohamed. Barbara opened the meeting at 4:15 pm.

Murray / Lynda "That the agenda be accepted." carried.

1. Murray / Verne "That the minutes of the last meeting be approved as circulated." carried.

2. Reports:

a) Treasurer's Report: Verne / Murray "That the Treasurer's report be accepted as circulated." carried. Lynda also reported that there were 19 members already signed up for the 2013/14 season.

b) Learning Game: Gerald Paul, no report.

c) Membership Report: Marty Kelly has been taking memberships at the collection table with Lynda each Thursday. She is also updating the ACBL membership numbers and addresses, etc. with renewals.

d) Lessons: Wendy reported new beginner lessons will be held on Tuesday mornings in September and October. Advanced classes Thursday morning classes will focus on advanced play and defence. Lesson certificates were discussed for people who completed a series. **Wendy** and **Nigel** will collaborate on designing and printing the certificates.

e) Club Manager: Nigel reported that the ACBL fees for the month have been paid. Nigel is looking after the website. **Nigel** to send website information to **Verne**, who will file the report with the secretarial information. westsidebridge@gmail.com can be used to contact Nigel re club business. He can forward or transfer message to someone else if necessary. Nigel is looking into having our scores posted on the ACBL database. He will communicate with Jan when she is available. The partnership page has now been revised with a new form. **Nigel** will email all members next week to explain the partnership page and to remind everyone of the Monday night game starting on September 9th.

3. Business Arising:

a) Position Descriptions: **Everyone:** Send your position descriptions to Nigel for posting on the Who's Who section of the website.

b) Advertising for the fall: Murray reported that ads were out the last two Thursdays in the *Westside Weekly*. **Murray** will try to get some ads in Peachland and Summerland papers. Lynda sent an email to Murray re ads in the *Bits & Bytes*. **Murray** to investigate *Bits & Bytes* and the *Leisure Guide*.

c) Progressive Discipline Policy: **Nigel** to send copy of last revision to all as a Word document. If OK, **Everyone** accept it and **Nigel** will post it on the website and ask for input. If not OK, we will review it at the next executive meeting.

d) Calendar: Calendar is on the website and can be printed.

e) Types of Games: Nigel sent out a document on the many possible types of games. The calendar lists the types of games planned. We will try for at least one Swiss

Team game each month. Other game types will be tried also if there are enough tables.

f) Monday Evening Game: **Nigel** will post email as stated above.

4. New Business:

- a) AGM: September 30th is the end of the fiscal year and Nigel is leaving for the south on October 27th, so the date for the AGM was suggested as October 24th, before the Thursday afternoon game. An 11:30 light lunch was suggested. **Barbara** to talk to Susan Fair re lunch menu. Members should be reminded that to vote, they need to be members for 60 days previous, so updating their membership on time is important! Notice of AGM would need to be sent out by October 10th if AGM is held on October 27th. **Barbara** to ask Marty to update the membership list and forward to Verne and Nigel before October 10th.
- b) Proposed Budget for AGM: **Lynda** will provide.
- c) Review of Accounts for 2012/13: Dolores Funk will do the review after the physical year ends on September 30th and the September bank statement is received.
- d) ACBL New Member Initiatives: Nigel reported that when the club registers 10 new ACBL members that we get upgraded club championship points. If 100 new members are registered in a year, club gets \$100 gift certificate from Barkley's; \$500 credit from ACBL when 100 new members have signed up since 2002. Wendy provided new ACBL forms that have membership numbers already assigned and the club number on the form for ACBL credits. **Wendy** will put the forms in the storage cupboard and explain them to Marty.
- e) New Position: A position of Club Ambassador was discussed. Everyone supported this idea. We need to establish policy and find someone who could fit the position.
- f) Constitution and Bylaws: Nobody had any suggestions for any revisions.
- g) Lets Play Bridge Website: It was decided to leave access as it is rather than spend money for uploading our results to their website.

5. Information:

- a) West Kelowna Sectional: The Westside Dance Club will be available to caddy on Sunday.
- b) Request for Names and Phone Numbers of Members: Can names be given out? There are privacy laws and a privacy policy is needed.

6. Other: nil

7. Next Meeting: The next executive meeting will be held after the Thursday game on September 26, 2013.

The meeting was terminated by the chair at 5:35 pm.