

Minutes for the Westside Duplicate Bridge Club
Executive Meeting, October 23, 2014

The meeting was held at St. George's Anglican Church, Westbank.

Present: Faye Pollhammer, Murray Marchant, Margaret Churchill, Susan Fair, Kathleen Smith, Flo Schramm, Lynda Marshall

Absent: Carol Sigurdson

The first meeting of the new board commenced at 12:30 pm following the AGM.

1. Board Roles – On a motion duly made, seconded and carried, the following officers are appointed for the 2014-2015 fiscal year:

- President – Murray Marchant
- Past President – Faye Pollhammer
- Vice President – Susan Fair
- Treasurer – Margaret Churchill
- Secretary – Kathleen Smith
- Members-at-large – Flo Schramm, Carol Sigurdson

The President, Vice-President, Past President, Secretary and Treasurer are hereby appointed as signing officers for the bank account with the Bank of Montreal.

2. Additional functions – In addition to the above positions:

- Nigel Arding is Club Manager and will also be responsible for the website;
- Lynda Marshall will look after membership; and
- Verle Anderson will purchase kitchen supplies.

3. Keys to the church – Murray Marchant and Susan Fair will liaise with Lynda Marshall and obtain keys to the church on an “as required” basis.

4. Bridgemates – On a motion duly made, seconded and carried, the Board hereby ratifies a decision of the previous executive and agrees to purchase 15 Bridgemates including related operating software, as soon as possible, at a cost of \$153 per unit plus any applicable federal and provincial taxes. Murray Marchant and/or Susan Fair are hereby authorized to execute any paperwork necessary to make this purchase.

5. Club Handbook – A member's handbook is to be published. More details to follow.

6. Next meeting – The next meeting will be held November 13, 2014 after the Thursday game.

The meeting adjourned at 12:55 pm.

Kathleen Smith
Secretary, Westside Duplicate Bridge Club