

Minutes for the Westside Duplicate Bridge Club
Executive Meeting, September 1, 2015

The meeting was held at St. George's Anglican Church, Westbank.

Present: Murray Marchant, Susan Fair, Margaret Churchill, Nigel Arding, Flo Schramm, Wendy Mohamed, Kathleen Smith, Lynda Marshall

Absent: Faye Pollhammer

1. The meeting was called to order at 11:30 am.

2. **Treasurer's Report** – The financial statements show a loss – however the bridgemates have been listed as an expense and not as an asset. If the bridgemates are listed as an asset, then the club will show a profit. A motion to capitalize the bridgemates and depreciate them over 5 years was made (Murray) and agreed to by all.
 - Currently non-members pay an extra dollar to play bridge. It has been decided to waive collection of this extra dollar.
 - **Status as Non-profit Organization** – There is no requirement to report to CRA as we are registered as a non-profit organization. There is also no requirement to have a professional audit, though Dolores Funk reviewed the financial info 2 years ago.
 - **List of Assets** – Susan will make up a list of all of the clubs assets. The items noted at the meeting included: 15 tables, table covers, 2 sets of 36 boards, cards, bidding boxes, and a computer (2 yrs old). Items which need replacement are table covers and the second set of boards.
 - **Late Fees** – There is some question over late fees we have received. Nigel will check into this.

3. **Grant Application** – Unit 571 has established a small fund to assist member clubs with small capital purchases of needed equipment and supplies. An application was sent in by the club requesting support in four separate areas – which include:
 - 20 new covers for bridge tables;
 - 2 cases for duplicate boards;
 - teaching aids for Wendy; and
 - 5 additional card tables.The application requested 40% of the total cost (\$1810) – which would amount to \$724 if approved.

4. **Cost of Special Games** – The cost of the special games can be quite high – especially with the current US exchange rate. While it was agreed that they do increase attendance, the club will be more selective over which games are chosen. All tournaments proposed for 2016 will be reviewed at a future board meeting. We have cancelled out of the International Fund Game.

5. Membership Concerns – The attendance over the past few months has dropped. It is not known if this is simply due to vacations, company visiting, etc. or if it is for some other reason. As a fun, social thank-you to club members – the club will host a mentoring / wine & cheese social on Tuesday, September 15th. The game will be free to all. Names will be placed in a hat and those people with less than 25 points (or 5 years duplicate experience) will be partnered with more experienced players.

6. Dealing Machines – Information was provided about various dealing machines. These machines print out a copy of the hands – so it would be a useful tool for both new and experienced players to improve their games. Right now, however, the club is not big enough to warrant its purchase. Nigel and Jan are both looking into alternative ways to obtain this information (possibly free software which sets up the hands).

7. AGM – The year end is the end of September. The AGM will take place at noon on Thursday October 15th.
 - The following people have agreed to return in the following capacities: Susan Fair (treasurer), Kathleen Smith (secretary) and Flo Schramm (member-at-large). Murray Marchant and Margaret Churchill are not running again. Murray Marchant and Susan Fair will make up the nominating committee.
 - Murray will make up a draft agenda for the AGM. Susan will make up a budget.
 - Two new positions to the executive were suggested – club ambassador and social co-ordinator.

The meeting adjourned at 12:50 pm.